

MINGUS UNION HIGH SCHOOL DISTRICT #4
1801 East Fir, Cottonwood, AZ 86326

GOVERNING BOARD
MINUTES OF MEETING

Mingus Union High School Library
Thursday, May 12, 2022, at 6:00 PM

Governing Board:

Carol Anne Teague
Chip Currie
Lori Drake – Absent
Anthony Lozano

Also Present:

Mike Westcott, Superintendent
Lynn Leonard, Finance Director
Chelsie Barnard, Board Secretary

OPENING

Call to Order

Board President Carol Anne Teague called the meeting to order at 6:02 PM.

Roll Call

Board President Carol Anne Teague, Board Vice President Chip Currie, and Board Member Anthony Lozano are all present. Board Member Lori Drake is not present.

Pledge of Allegiance

The pledge was led by James Ball.

Moment of Silence

A moment of silence was observed.

Adoption of Agenda

Motion was made by Board Member Anthony Lozano to adopt the agenda as presented. Second was made by Board Vice President Chip Currie.

Roll Call Vote:

Board President Carol Anne Teague - Aye
Vice President Chip Currie - Aye
Board Member Lori Drake - Absent
Board Member Anthony Lozano - Aye

Motion passed.

Public Comments

- Superintendent Steve King expressed gratitude towards Mingus Union High School and spoke about his two daughters who both attended Mingus in the past. Superintendent Steve King also spoke about the theater production which Mingus Union High School and Dr. Daniel Bright Elementary school collaborated on.

Board Meeting Minutes Not Previously Approved

April 14, 2022 – Regular Meeting

April 14, 2022 – Executive Session

Motion was made by Board Vice President Chip Currie to approve the minutes as presented. Second was made by Board Member Anthony Lozano.

Roll Call Vote:

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano - Aye

Motion passed.

Presentations and Reports

- **Superintendents Report:**
 - Final Report of the 2021-22 Salary and Benefits Committee
 - Superintendent Westcott provided a final report from the Salary and Benefits Committee. Discussed the final communique which is included on the packet. Mr. Westcott thanked the committee for their contributions.
- **Board Members Report:**
 - Board President Teague's recognition of Board Member Roeller
 - Board President Carol Anne Teague acknowledged the resignation of Board Member Greg Roeller and thanked him for his contributions.
- **Site Administrative Report:**
 - Report on receipt of a YCEF mini-grant
 - High School Principal Genie Gee shared that Adelyn Parker has received a scholarship valued at \$32,000 and has an art piece on display in Washington DC.
 - Principal Genie Gee introduced Beth Detweiler who is an Art Teacher at Mingus Union High School.
 - Beth Detweiler presented her project that she developed and the steps she took to apply for and eventually receive the grant.
 - Yavapai County Education Foundation Board Members Genna Adams and Julie Larson presented information on YCEF Grants, what steps can be taken to apply for one and how the grants benefit Yavapai County educators.

ACTION ITEMS – CONSENT *Specific information on routine vouchers and personnel will be available at the District Office 24 hours prior to Board Meetings. Please see Governing Board Secretary during regular office hours. (All items listed hereunder are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

Approval of Routine Vouchers:

Expense:

1036 - \$122,466.36

1037 - \$ 54,662.68

1038 - \$ 16,288.74

1039 - \$ 4,782.50

Payroll:

26 - \$346,937.68

27 - \$346,997.43

Bookstore Activity

Ratification of Payments

Personnel: (See HR Report)

- **Certified Staff:**
- **Classified Staff:**
 - Transportation Coordinator - Revised Job Description
- **Exit Interviews**
- **Classified Employees, Counselors, School Psychologist and Administration Renewal Lists for 2022-23 School Year.**

Donations

- Hope Center Monthly Report

Agreements

- Waiver/Release of Liability and Hold Harmless Agreement for a bike repair station at a school in Mingus Union High School District No.4
- NFHS School Broadcast Program Fee Agreement
- TechSmart Curriculum as Service Agreement
- IGA for Substitute Consolidation Services between MUHSD No. 4 and Yavapai County
- Employee Staffing Agreement between MUHSD No. 4 and Educational Services Inc. (ESI) for staffing services.

Sole Source Vendor Approval

- See Attachment

Out of State Travel

- Basketball Camp – Fort Lewis College

Motion was made by Board Member Anthony Lozano to approve the Consent Agenda as presented. Second was made by Board Vice President Chip Currie. **Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano – Aye

ACTION ITEMS - DISTRICT BUSINESS *(Specific items of District business as listed for consideration - may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action)*

- **Final Budget Revision:** Consideration and possible approval of the final FY22 budget
 - Finance Director Lynn Leonard presented the FY22 budget and gave an overview of her process of maintaining the budget throughout the year. Lynn spoke about of Average Daily Membership (ADM) and how that impacts the budget.

Motion was made by Board President Carol Anne Teague to approve the final FY22 budget as presented. Second was made by Board President Vice President Chip Currie. **Coll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano - Aye

Motion passed

- **Recommendations of the 2022 Salary and Benefits Committee:** Consideration and possible approval of the 2022-23 Meet and Confer Agreement and recommendations from the 2021-22
 - Superintendent Mike Westcott referenced the Salary and Benefits Meet and Confer document which summarizes policy, and the recommendations from the Salary and Benefits committee.
 - Superintendent Westcott asked the Board if they had specific questions.
 - The Board discussed what proposals were made for salary increases and the rationale behind a baseline salary increase versus a percentage increase.

Motion was made by Board Member Anthony Lozano to approve Recommendations of the 2022 Salary and Benefits Committee as presented. Second was made by Board President Carol Anne Teague. **Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano - Aye

Motion passed.

- **Registration fees for FY23** - Consideration and possible approval of registration fees for the 2022-23 school year.
 - Finance Director Lynn Leonard stated this is a routine item and that there are no changes from last year.

Motion was made by Board President Carol Anne Teague to approve the Registration Fees for the 2022-23 school year as presented. Second was made by Board Vice President Chip Currie. **Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano - Aye

Motion passed.

- **ASBA Draft 2022 Political Agenda-** Discussion and possible action to approve the Arizona School Boards Association's (ASBA) draft 2022 Political Agenda, and possibly choose and direct a District delegate to attend the ASBA Delegate Assembly to represent the Board's determined position.
 - Superintendent Mike Westcott gave an overview of the ASBA Delegate Assembly and provided discussed the agenda and added that the Board is approving the agenda itself and approving a delegate in 1 motion.

Motion was made by Board Vice President Chip Currie to approve the Arizona School Board Association's (ASBA) draft 2022 Political agenda and to accept the nomination of Board Member Lori Drake as the District delegate to attend the ASBA Delegate Assembly. Second was made by Board President Carol Anne Teague. **Roll Call Vote:**

Board President Carol Anne Teague - Aye
Vice President Chip Currie - Aye
Board Member Lori Drake - Absent
Board Member Anthony Lozano - Aye
Motion passed.

Pursuant to A.R.S. §38-431.03 (A)(1)- for consideration of administrative (salaried certified/non-teaching and non-certified) compensation increases. *The Board may convene an executive session for discussions related to salary increases for the following positions: Superintendent, CTE Director, Principal, Director of Finance, Director of Student Support Services, and Athletic Director. If convened, the Board will either move to a different location to hold the session or will ask those in attendance to leave the room and take with them all materials and ensure that no recording devices are left in the room. Only members of the Board and those individuals whose presence is reasonably necessary for the Board to carry out its executive session responsibilities may attend the executive session. All business conducted in executive session is confidential.*

Motion was made by Board Member Anthony Lozano to move into Executive Session at 6:54 PM. Second was made by Board Vice President Chip Currie. **Roll Call Vote:**
Board President Carol Anne Teague - Aye
Vice President Chip Currie - Aye
Board Member Lori Drake - Absent
Board Member Anthony Lozano - Aye
Motion passed.

Regular session reconvened at 7:14 PM.

ACTION ITEMS – DISTRICT BUSINESS

- **Consideration and possible approval of administrative (salaried certified/non-certified and non-teaching) compensation increases:** Superintendent, CTE Director, Principal, Director of Finance, Director of Student Support Services and Athletic Director.

Motion was made by Board President Vice President Chip Currie to approve the administrative (salaried certified/non-certified and non-teaching) compensation increases commensurate with certified staff. Second was made by Board Vice President Chip Currie. **Roll Call Vote:**
Board President Carol Anne Teague – Aye
Vice President Chip Currie – Aye
Board Member Lori Drake - Absent
Board Member Anthony Lozano – Aye
Motion passed.

Information Only Items:

- **Update report regarding Capital Bond Planning, including Master Planning by SPS architects and Facility Lifecycle Analysis by FMG**
 - Superintendent Mike Westcott gave an overview which included master planning for the campus and District and spoke about the potential of going out for a Bond in 2023.
- **Request for Future Agenda Items:**
 - HR Services

Adjournment 7:26PM

Motion was made by Board Member Anthony Lozano to adjourn the meeting. Second was made by Board Vice President Chip Currie. **Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Aye

Board Member Lori Drake - Absent

Board Member Anthony Lozano - Aye

Motion passed.

Board President, Carol Anne Teague

Vice President, Chip Currie

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