

**MINGUS UNION HIGH SCHOOL DISTRICT #4**  
**1801 East Fir, Cottonwood, AZ 86326**

**GOVERNING BOARD**  
**MINUTES OF MEETING**

Mingus Union High School Library  
Thursday, October 6, 2022, at 6:00 PM

**Governing Board:**

Carol Anne Teague  
Chip Currie  
Lori Drake  
Anthony Lozano

**Also Present:**

Mike Westcott, Superintendent  
Lynn Leonard, Finance Director  
Jennifer Reed, Admin Asst.

**OPENING**

**Call to Order**

Board President Carol Anne Teague called the meeting to order at 6:02 PM.

**Roll Call**

Board President Carol Anne Teague, Board Member Anthony Lozano, Board Member Lori Drake are all present. Board Vice President Chip Currie is absent.

**Pledge of Allegiance**

The pledge was led by Mr. Westcott

**Moment of Silence**

A moment of silence was observed.

**Adoption of Agenda**

**Motion** was made by Board Member Drake to adopt the agenda as presented. Second was made by President Teague.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye  
Vice President Chip Currie - Absent  
Board Member Lori Drake - Aye  
Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

**Public Comments**

- None, no public in attendance.

**Board Meeting Minutes Not Previously Approved**

September 15, 2022, Regular Meeting and the September 15, 2022, Executive Session

**Motion** was made by Board Member Drake to approve the Regular Board Meeting Minutes of September 15, 2022, and the Executive Session Minutes of September 15, 2022 as presented. Second was made by Board Member Lozano.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye  
Vice President Chip Currie - Absent  
Board Member Lori Drake - Aye  
Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

## **Presentations and Reports**

**Superintendents Report: Capital Bond Update-** Superintendent Mike Westcott gave an update on the Capital Bond efforts. Administration met and discussed what a successful bond would look like. They will be putting together a Design Committee who will meet October 27<sup>th</sup>, and November 3<sup>rd</sup> in the MUHS library from 4pm-7pm. This committee will be made up of people from the community as well as staff members.

**Site Administrative Report- Captains Club and School Spirit-** Athletic Director Yancey DeVore shared a presentation about MUHS Captain's Club. This club is made up of students and meet once a month for leadership development. Mr. Lozano asked if we had a marching band for half time at the football game? Mr. DeVore said not yet but we have a new band teacher that is working on it. Mr. DeVore went on and reviewed goals, themed events, and ideas to increase student participation. Ms. Drake asked if this club goes to the elementary schools to help out? Mr. DeVore said in the past we have adopted a school but that had stopped with COVID and the shutdown. He would like to start it up again sometime in the future. Mr. Lozano asked if the Captain's Club includes all sports? Mr. DeVore said yes, it includes Captains from all sports that fall under the AIA umbrella.

**Finance Report-** Finance Director Lynn Leonard reviewed the Food Service AFR and Career & Technical Education Supplanting Worksheet. She also presented the annual M&O Budget Override Expenditures Budget and support for programs, which is in compliance with A.R. S. 15-481.

**ACTION ITEMS – CONSENT** *Specific information on routine vouchers and personnel will be available at the District Office 24 hours prior to Board Meetings. Please see Governing Board Secretary during regular office hours. (All items listed hereunder are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

### **Approval of Routine Vouchers:**

- Expense
- Payroll
- Bookstore Activity

### **Personnel:**

- Classified Staff

### **Donations**

- Hope Closet Report
- Stick Bag and Sticks- Memory Russell

### **Agreements**

- IGA with COCSD for mutual reimbursement for substitute-related costs for inter-district coaching assignments.
- AZ School Facilities Board- Preventative Maintenance Program

### **Policy Second Reading**

- ASBA Policy Advisories 717-736, without #721

Mr. Lozano would like to pull Item 5.2. Personnel from the consent agenda.

**Motion** was made by Board Member Lozano to approve the Consent Agenda as presented with the exception of the item pulled. Second was made by President Teague.

### **Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Absent

Board Member Lori Drake -Aye

Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

**Motion** was made by Board Member Lozano to table Item 5.2. Personnel and instruct staff to schedule an Executive Session as soon as possible. **Motion** failed due to lack of 2<sup>nd</sup>.

**Motion** was made by Board Member Drake to approve Item 5.2. Personnel. Second was made by President Teague.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Absent

Board Member Lori Drake -Aye

Board Member Anthony Lozano - Nay

**Motion** passed 2-1.

**ACTION ITEMS - DISTRICT BUSINESS** *(Specific items of District business as listed for consideration - may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action)*

**FY22 Annual Financial Report- Discussion and possible approval of the FY22 Annual District Financial Report.**

(Staff Resource: Lynn Leonard)

Finance Director Lynn Leonard presented the FY22 Annual Financial Report.

**Motion** was made by Board Member Lozano to approve FY22 Annual Financial Report as presented. Second was made by President Teague.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Absent

Board Member Lori Drake -Aye

Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

**Resolution calling for an immediate special session of the Arizona Legislature- Consideration and possible approval of a Resolution in support of a Legislative Special Session to approve an override of the Aggregate Expenditure Limit (AEL) before the end of the calendar year.** (Staff Resource: Mike Westcott)

Superintendent Mike Westcott reviewed the resolution in support of Legislative Special Session to approve an override of the Aggregate Expenditure Limit (AEL) before the end of the calendar year. This is a request from ASBA. They hope these resolutions will be enough of a nudge for them to schedule a special session.

**Motion** was made by President Teague to approve the resolution in support of a Legislative Special Session to approve an override of the Aggregate Expenditure Limit before the end of the calendar year. Second was made by Board Member Drake.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Absent

Board Member Lori Drake -Aye

Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

**VACTE Satellite and Central Campus Course Approval- VACTE requires Board consideration and approval of FY23 courses per ADE program and funding audits.** (Staff Resource: Mike Westcott)

Superintendent Mike Westcott reviewed the VACTE Courses.

**Motion** was made by Board Member Drake to approve the VACTE Satellite and Central Campus Courses for FY23. Second was made by President Teague.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye

Vice President Chip Currie - Absent  
Board Member Lori Drake -Aye  
Board Member Anthony Lozano - Aye  
**Motion** passed 3-0.

**Information and Discussion Items:**

- 1. First reading of modifications to Policy DKC©Expense Authorization/Reimbursement-** Superintendent Mike Westcott reviewed the modifications to the Employee Reimbursement Policy which was done to clarify the processes. This eliminates the need to turn in receipts for meals when traveling. The accountability is wrapped up in prior authorization.
- 2. First reading of the modifications to Policy JKE ©Expulsion of Students-** Superintendent Mike Westcott reviewed the modifications to the Policy JKE which would direct the Superintendent to select a Hearing Officer from the *most current* list of Hearing Officers approved by the Trust to preside over student expulsion hearings. This streamlines things, and the Board won't have to approve the list every year. The Board has already approved the Superintendent to choose a hearing officer.
- 3. First reading of modifications to Policy JKD©Student Suspension-** Superintendent Mike Westcott reviewed the modifications to the Policy JKD which would direct the Superintendent to select a Hearing Officer from the *most current* list of Hearing Officers approved by the Trust to preside over student suspension hearings.
- 4. First Reading of ASBA Policy Advisories 737-738-** President Teague read each title before Superintendent Mike Westcott reviewed the updates for each policy. Mr. Westcott said this policy advisory consists of two (2) proposed amendments which apply to Policy JLCB/Regulation JLCB-R Immunization of Students and Regulation KDB-R Public's Right to Know/Freedom of Information. The Policy Advisory for #738 is amending a regulation so it is present here for Board awareness, Board action is not necessary to amend a regulation. Each amendment results directly from legislation passed during the 2022 legislative session.

**Future Agenda Items-**

No items were suggested.

**Motion** was made by Board Member Drake to adjourn the meeting. Second was made by President Teague.

**Roll Call Vote:**

Board President Carol Anne Teague - Aye  
Vice President Chip Currie - Absent  
Board Member Lori Drake -Aye  
Board Member Anthony Lozano - Aye

**Motion** passed 3-0.

**Adjournment 7:04PM**

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Board President, Carol Anne Teague

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Vice President, Chip Currie